

MINUTES

MEETING OF THE BOARD OF EXAMINERS

December 3, 2013

The Board of Examiners met on Tuesday, December 3, 2013, in the Guinn Room on the second floor of the Capitol Building, 101 N. Carson St., Carson City, Nevada, at 10:00 a.m. Present were:

Members:

Governor Brian Sandoval
Attorney General Catherine Cortez Masto
Secretary of State Ross Miller

Others Present:

Mike Torvinen, Department of Administration
Tom Greco, NDOT Planning Division
Steve Hill, Governor's Office of Economic Development
Dale Erquiaga, Department of Education
Frank Woodbeck, Department of Employment, Training and Rehabilitation
Dr. Tracey Green, Division of Public and Behavioral Health
Mark Winebarger, Division of Public and Behavioral Health
Patrick Cates, Department of Wildlife
Jim Lawrence, Division of State Lands
Jennifer Newmark, Nevada Natural Heritage Program
Tim Rubald, Division of State Lands
Katie Armstrong, Attorney General's Office
Ellen Crecelius, Department of Health and Human Services
Kelly Williams, Tourism
Marta Adams, Attorney General's Office
Leah Lamborn, Division of Health Care Financing and Policy
Keith Wells, Fleet Services
Kelvin Hickenbottom, Water Resources
Sue Smith, Division of Welfare and Supportive Services
Jack Zenteno, Division of Welfare and Supportive Services
Tim Rubald, State Lands
Shannon Chambers, Business and Industry
Jennifer Bauer, Department of Public Safety
Janet Murphy, Aging and Disability Services Division
Steve Fisher, Division of Welfare and Supportive Services
John Dunn
Julie Kidd, State Public Works Division
Joe Reynolds, Attorney General's Office
Steve McBride, Division of Child and Family Services

1. PUBLIC COMMENTS

Comments:

Governor: Good morning, everyone. I will call the Board of Examiners meeting to order. Can you hear us loud and clear in Las Vegas?

Steve Hill: Yes.

Steve Hill: We can, Governor.

Governor: All right. Thank you. We'll commence with Agenda No. 1, Public Comment. Is there any member of the public here in Carson City that would like to provide comment to the Board? Is there anyone present in Las Vegas that would like to provide public comment to the Board?

*2. FOR POSSIBLE ACTION – APPROVAL OF THE NOVEMBER 12, 2013 BOARD OF EXAMINERS' MEETING MINUTES

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: Move on to Agenda No. 2, Approval of the November 12, 2013 Board of Examiners' Meeting Minutes. Have the members had an opportunity to review the minutes and are there any changes?

Attorney General: Governor, I have no changes.

Secretary of State: No changes.

Attorney General: I'll move for approval.

Secretary of State: Second.

Governor: The Attorney General has moved for approval of the November 12, 2013 BOE Meeting Minutes. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0.

***3. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

A. Department of Health and Human Services – Division of Health Care Financing and Policy

Pursuant to NRS 284.1729, Section 1, Subsection 1-2, DHCFP requests authority to contract with a former employee to complete disability determinations as part of the Medicaid eligibility determinations for programs which include Katie Beckett, the Waiver for Persons with Physical Disability and emergency medical services.

B. Nevada Department of Transportation – Administration

Pursuant to NRS 284.1729, Section 1, Subsection 3, NDOT seeks retroactive approval to contract for the term of November 12, 2013 through December 3, 2013 with the prime consulting firm of Kimley Horn and Associates, who in turn has contracted with a sub consultant who is a former state employee. The contract between NDOT and Kimley Horn was approved by the Board of Examiners at its November 12, 2013 meeting and was effective November 12, 2013.

C. Nevada Department of Transportation – Administration

Pursuant to NRS 284.1729, Section 1, Subsection 1-2, NDOT requests approval to contract for the term of December 4, 2013 through March 15, 2015 with the prime consulting firm of Kimley Horn and Associates, who in turn has contracted with a sub consultant who is a former state employee. The former employee's separation date with the state was March 15, 2013.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We'll move on to Agenda Item No. 3A, authorization to contract with a former employee. All right, Mr. Torvinen.

Mike Torvinen: Thank you, Governor. Item 3A is from the Department of Health and Human Services, Division of Health Care, Financing and Policy. It's a request to contract with a current employee whose retirement is imminent I understand. And this is a long-term relationship with this doctor who does disability determinations as part of a Medicaid eligibility process. There's no need for a full-time person, and this doctor's been filling the need for quite some time.

Governor: How many hours will be associated with this?

Mike Torvinen: The agency reports it's several hours a week typically. The case load fluctuated based on people applying for the services. And, again, this doctor's provided the service for quite some time. The retirement is imminent. What you're approving today is the

relationship. And this doctor has a contract that expires at the end of this month and will switch over to a temporary employment services and be employed through that group.

Governor: And how long will the temporary employment be?

Mike Torvinen: I'm guessing it'll be ongoing as the need will continue. This doctor has kind of a specialized skill in this area. And I don't think there's any plans to seek a different contractor.

Governor: And just so I'm clear, so we don't have anybody internally who can perform that function or who could be trained to perform that function?

Mike Torvinen: I think eventually we could have somebody trained to perform that function, but the Division of Health Care, Financing and Policy doesn't typically employ doctors at that level. This is a eligibility determination and it's not full-time. So I believe if it wasn't Dr. Wheeler, it'd be somebody else under contract.

Governor: All right. Understood. Any questions, Board members, on that Agenda item? Let's move on to 3B and C.

Mike Torvinen: Thank you, Governor. 3B and C are the Nevada Department of Transportation seeking approval for a former employee to be hired as a subconsultant under a contract previously approved by the Board of Examiners. Item B is to approve the retroactive approval of the work from November 12 through yesterday or today. And Item C is would be ongoing through March 15, 2015 which would be the two-year timeframe for this employee's retirement.

Governor: I do have some questions regarding this Agenda item. Is there a representative from DOT here?

Tom Greco: Good morning, Governor.

Governor: Good morning.

Tom Greco: ...members. For the record, Tom Greco, NDOT, Assistant Director of Planning. And I'm over the Safety Division which involves this issue.

Governor: Yeah, and, Mr. Greco, I'm aware that we previously approved this, but as I looked at it a little bit closer, you know, my vague recollection is that we approved it last time because it was couched as an emergency measure to get that assistance there. And then with this contract, it's a two-year contract for a million and a half dollars, which -- and also there's Mr. Ryder who is soon to be or is a former employee who's now employed at Kimley Horn. I guess my question is this, historically has NDOT always outsourced this function?

Tom Greco: Yes, indeed. The program known as the Strategic Highway Safety Plan or SHSP began in about 2006. The previous employee was the project manager over the consultant group.

And that has been a continual process. It is not due to a lack of staff expertise. It is due to a lack of NDOT staff availability.

Governor: Is there an individual that has now filled the role that Mr. Ryder used to fill at NDOT?

Tom Greco: Yes, indeed. And his name is Ken Mammin, and he is equally qualified.

Governor: Okay. And if Mr. Ryder had not retired, we would have entered into this contract anyway. We're doing this. This is on this Agenda because Mr. Ryder happened to leave employment at NDOT and now is employed at Kimley Horn.

Tom Greco: He is. He retired in March. We reissued the RFP in -- excuse my stumbling here for dates. We issued the RFP in May. We evaluated and selected him based on qualification based method. We negotiated with Kimley beginning November 20th. And we would like to see Mr. Ryder as a member of that team. It would be a benefit to NDOT with his previous experience of the program and of the NDOT structure.

Governor: He won't be supervising anybody at NDOT though, correct?

Tom Greco: He will not.

Governor: Yeah.

Tom Greco: And he's actually working -- offering to work part-time. He would much rather do music, but he wants to do this also.

Governor: And what was the amount of the former contracts that we've entered into between 2006 and now? Do you have any recollection?

Tom Greco: Pretty similar amounts and durations.

Governor: Okay. And then...

Tom Greco: We issued that as a not to exceed cost plus fixed fee. And we issued task orders as needed. So the amount may be less than that by the end of the duration, but it won't be more.

Governor: Okay. And then I think I know the answer to this question, but I'll ask it. When I was looking through the contract and I was looking at Article 4 and cost, and the indirect overhead cost is 190.63 percent of direct labor cost. Could you explain that a little bit? It just...

Tom Greco: Absolutely. By federal law, NDOT is not able to negotiate an overhead rate. It must be a legitimate audited rate. With this contract and others, we begin the contract with a preliminary rate, run the life of the contract and then audit the rate at the end, and do any adjustments that may be needed. 190 is definitely the higher end. Some of the consultants' business model is a higher employee hourly rate and a lower overhead rate. And some are lower

overhead rates and higher—lower salary rates and higher overhead rates. And this is one of the higher end rates.

Governor: Okay. And, you know, just backing up a little bit, and I don't have any with a question, just going to make a comment, is one of the reasons I asked all these questions is because this one is a little bit different than what we've reviewed before. You know, we have a former employee who's left employment at NDOT, and then suddenly there's a million and a half dollar contract with the employer where he works. And I think it's important to explain, you know, what the situation was, is that this is not a new contract. It's a historical contract that is ongoing and that he didn't have anything to do with obtaining this contract. And there was an RFP and Kimley Horn was determined to be the best contractor to provide this service. All that's correct, right?

Tom Greco: Absolutely. Mr. Ryder planned his retirement beginning about January of this year. His actual date was March 16th, and it was not until after that that the remaining staff began the work on the RFP. So I believe there is no conflict. And it was actually the prime consultant that reached the retiree, not the other way around.

Governor: Okay. I have no further questions. Board members? Thank you very much, Mr. Greco.

Tom Greco: Thank you.

Governor: Board members, any further questions with regard to Agenda Item 3A, B and C? If there are none, the Chair will accept a motion for approval.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: The Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0.

***4. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation and Natural Resources – Humboldt Water District and Little Humboldt River Water District	1	\$22,000
Department of Administration – Division of Enterprise IT Services	1	\$36,255
Department of Business and Industry – Taxicab Authority	1	\$27,253
Department of Business and Industry – Taxicab Authority (Retro-active Request)	25	\$511,412
Total:	28	\$596,920

Clerk’s Recommendation: I recommend approval.

Motion By: Attorney General

Seconded By: Secretary of State

Vote: 3-0

Comments:

Governor: We’ll move on to Agenda Item 4, State Vehicle Purchase.

Mike Torvinen: Thank you, Governor. Item 4 to approve the purchase of 28 separate vehicles. The first three items are fairly routine replacements. Or the first two are replacement vehicles for the Division of Water Resources and the Division of Enterprise IT Services. The final 26 vehicles are Taxicab Authority. One is the purchase from the Motor Pool. One vehicle that the Motor Pool required, it was decided last session that Taxicab Authority would own their vehicles. So the request for retroactive approval for the purchase of the 25 other vehicles is for enforcement vehicles. And it’s retroactive only because we failed to get to the Board of Examiners prior to ordering the vehicles. But everything’s fine. We looked at the purchase. It was done properly and we’re submitting it for approval now.

Governor: I shouldn’t say trading out, but retiring all 25 vehicles and they’re restoring an entire fleet?

Mike Torvinen: Correct.

Governor: And my understanding is that entire fleet, those vehicles were aged and it was time to go.

Mike Torvinen: That’s my understanding too.

Governor: Board members, any questions?

Secretary of State: No, Governor.

Attorney General: No.

Governor: The Chair will accept a motion for approval.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: The Attorney General has moved for approval of Agenda Item 4, State Vehicle Purchase. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passed 3-0.

***5. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND**

A. Department of Administration

Pursuant to NRS 353.268 on behalf of Executive Branch agencies, the Department of Administration, Division of Budget and Planning, is seeking an allocation of \$1,082,879 of the \$8,000,000 appropriated to the IFC Contingency Fund pursuant to subsection 4 of Section 1 of AB 474 (2013) to replace computers that will have operating systems that will cease to be supported by Microsoft after April 8, 2014. In order to receive their share of the requested allocation from the IFC Contingency Fund, agencies will complete individual work program revisions as depicted in the following table:

Budget Account	Title	Allocation Amount
1340	Budget & Planning	\$2,188
1497	Judicial Discipline	\$3,282
1052	State Archives	\$7,658
2891	Nevada State Library	\$32,822
3158	Health Care Financing & Policy	\$14,770

Budget Account	Title	Allocation Amount
3228	Welfare Administration	\$77,235
3233	Welfare Field Services	\$300,905
3267	Child Care Assistance & Development	\$25,152
3143	UNITY / SACWIS	\$177,238
3710	Corrections Administration	\$370,886
3673	Emergency Management Division	\$3,020
3675	Office of Homeland Security	\$1,094
3800	Parole Board	\$24,069
4681	Business & Industry Administration	\$985
3823	Real Estate	\$10,941
3952	Athletic Commission	\$7,658
3900	Labor Relations	\$22,975
Total		\$1,082,879

B. Department of Agriculture – Nutrition Education Programs

Pursuant to NRS 353.268, the Department of Agriculture – Nutrition Education Programs, requests an allocation of \$150,345 from the Interim Finance Contingency Fund to pay back the U.S. Department of Agriculture, Food and Nutrition Service for federal fiscal year 2012 grant funds that were overdrawn.

C. Governor’s Office of Economic Development

Pursuant to NRS 353.268, the Governor’s Office of Economic Development (GOED) is requesting an allocation of \$1,460,000 of the \$4,000,000 appropriation to the Interim Finance Committee’s Contingency Fund for the Unmanned Aerial Vehicle (UAV) Program. The funds will be used for a Programmatic Management Office to oversee the operations of test sites in Nevada during the 6-month start-up phase when UAVs are being flown. Approval of the allocation is contingent upon Nevada’s designation as a national test site, which is anticipated to occur on or before December 31, 2013.

Clerk’s Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We’ll move on to Agenda No. 5A.

Mike Torvinen: Thank you, Governor. Item 5A is a request for an Interim Finance Contingency Fund allocation to replace aging computers. Microsoft announced that as of April 8, 2014 they will no longer support the XP operating system. Now, what that does is exposes those computers to viruses and attacks, and therefore the Enterprise Information Technology System will not allow them to be on the network. We talked about this during the legislative session, and there was some money set aside. We’ve gone through a pretty significant process to identify all those computers. There are a total of 1,745 computers on the list. The

reason there are so many is people have not been replacing computers due to the economic downturn in the last couple bienniums. Typically they would have been replaced by now, but the combination of not having any funds to replay them and coming up to the end of the life of that XP operating system has resulted in this request.

Governor: Yeah, we can say we got every bit we could out of them, right?

Mike Torvinen: We did.

Governor: And this was in the budget? This is not a new expenditure, correct?

Mike Torvinen: Correct. About \$1.4 million was set aside in the budget for this. We're asking for a little more than a million right now. There may be still a few machines out there that we'll have to circle back around. We've got requests from more than we had money for. And we had to go down the list through a few means, and there may be a few out there that we still will come back and ask for allocation of some of the money.

Governor: Okay. Board members, any question on Agenda Item 5A? 5B has been removed from the Agenda; is that correct?

Mike Torvinen: That's correct, Governor.

Governor: And then just a little background on that for the withdrawal, please.

Mike Torvinen: The agency called this morning or late this week or last week and told us they've come to an agreement with the feds. This was the result of overdrawing some funds for the agriculture, food and nutrition programs. They've determined they've got the funds to make amends with the federal government. They'll be no negative impacts.

Governor: Okay. Thank you. Let's move on to Agenda Item 5C.

Mike Torvinen: 5C, thank you, Governor. This is a request from Office of Economic Development for an allocation from the Interim Finance Committee for the unmanned aerial vehicle program.

Governor: Thank you. And, Mr. Hill, I see you in Las Vegas.

Steve Hill: Thank you, Governor, member of the Board. My name is Steve Hill. I'm the Director of the Governor's Office of Economic Development. I appreciate the opportunity to be here today. Just as a brief background, I don't think anyone needs to be told that the state has been working diligently for about two years now seeking designation by the FAA to be one of six test sites for unmanned aerial vehicles, testing to integrate those vehicles into the national airspace.

We began this effort in January of 2012. We responded -- it was a seven volume submission to the FAA that involved a broad cross section of Nevadans and related to the industry including

education and the commercial airspace now, people in the military and the UAV industry as well. That submission was turned in in May. Also in May during the 2013 legislative session the Governor recommended and the legislature approved a \$5 million allocation to assist with, one, our efforts to secure the designation, and then following that designation if we are successful, \$4 million of the \$5 million to actually implement the program.

There has been much work done since May. The \$1 million I think has been -- that we had to get ready to receive the designation I think has been put to good use. Primarily the FAA is looking for two general requirements on the part of the applicants. One is to have a program in place that can actually function, not just a plan to function in the event that you -- the state or a region receives a designation, but the actual capability to implement that designation immediately upon receipt of that designation. That requires the second component of what they're looking for, which is a complete document library for all the policies, procedures, manuals to actually implement this program.

And just briefly I'll list a few things that are involved with the responsibilities associated with a test site just to give you a sense of what we're calling our program management office will be responsible for doing. We have to provide a statement of air worthiness for each and every vehicle that flies. We have to do an independent site review for every site that an unmanned vehicle flies from. We have to have a flight readiness review for each flight. We have to perform the actual testing and evaluation and validation of those tests for each category of unmanned aerial systems and the difference between the UAV, which is unmanned aerial vehicle is the actual vehicle itself, the UAS, or unmanned aerial system is the entire system that goes along with flying that vehicle. So that means the crew, the data, the equipment that goes along with that.

So we have something we have to test and evaluate and then validate that testing for each category of unmanned aerial system for each flight and then each class of airspace. So that can be altitude difference. It can be the amount of traffic that's divided into different groups by the FAA. We have to have a system in place for all the test sensors. We have to have data analysis available for each one of those flights. We have to record all of the information and keep it indefinitely for each flight. We are responsible to determine what research that will be done in the region or in this case in the state with respect to this industry. We are responsible for privacy as it relates to all flights. We have to safeguard intellectual property. We're responsible for risk management. And obviously we then have to contract with the ranges throughout the state as well as vendors that will be supplying services. So those are -- that's a rough 50,000 foot level, no pun intended, of what the responsibilities of the program management office will be.

Just an update on the designation status. The law that was passed by Congress in late 2011 required that the FAA select the six test sites by the end of December of this year. We have probably 95 percent certainty at this point that that will happen, that we will hear the results this month. The FAA came out with a statement on November 7 that said that they will be designating the six test sites by the end of this year. The other critical point I think that the FAA made in that statement, which I think relates very favorably for the test sites, is that they plan to integrate what they call group one and group two vehicles. Group one vehicles are ten pounds or

less. Group two vehicles are 55 pounds or less. Into the national airspace by September of 2015. That's obviously only 21 months away.

You may have noticed, and we certainly did because our phone rang off the hook over the last couple of days, that Amazon talked about working on unmanned aerial vehicles that would deliver packages from their ecommerce fulfillment centers. Those are the types of vehicles that the FAA is looking to integrate into the commercial airspace by September of next year. In order to do that, a vehicle, any vehicle that would be eligible to fly in the national airspace would have to go through this entire process, develop the data in order to be certified. And that will happen now we think relatively quickly, which is good news, but also ranges throughout the state as the volume of business that will be available may be more compressed and happen more quickly.

We do know that originally there were 49 responses to the FAA from approximately 37 different states. We are the only state that has responded as a state. That 49 was paired down to 25 a couple of months ago. And we do know that the FAA right now is in the process of calling some of those remaining 25 regions to let them know that they will not be receiving that designation. So there are currently somewhat less than 25, we don't know what the exact number is, that are still in the running.

The request that we have before you to day is for \$1.46 million of the \$4 million that was placed into the Contingency Fund for use to ramp this program up.

(Audio Connection Lost 31:10 - 34:08)

Governor: Mr. Hill, I apologize for the interruption. Can you hear us?

Steve Hill: We hear you just fine, Governor. I thought maybe I was just talking too long and you decided other business was more pressing.

Governor: No, we're good. So why don't you continue with the presentation. And you were talking about the timing of the designation.

Steve Hill: Yes. Thank you. The continuity of this effort is important not only inside of Nevada, but in our relationship with the FAA. Immediately upon receipt of the designation we'll enter into a discussion around the OTA, the Other Transaction Agreement with the FAA that we have to enter into with them. And they're obviously going to want to see that we have the ability to immediately start executing the responsibilities that go along with being designated a test site. So the time lag between receiving the designation, being able to put the funding request together and then appearing before both the Board of Examiners and the Interim Finance Committee would really cause a significant set of problems going forward. So we're asking for this to be approved contingent upon receipt of that designation.

The request that we've made is for \$1.46 million, which is the net amount of what we see as expenses of \$1.86 million over the next six months, less what is honestly a very rough estimate of \$400,000 in revenue. We made that estimate of revenue prior to the FAA's statement of the 7th regarding the speed at which they would like to integrate group one and group two vehicles

into the national airspace. So there's certainly a possibility that that \$400,000 will go up as a result of that determination by the FAA. More vehicles are going to have to test more quickly as a result of that I think somewhat expedited process in the minds of most in order to get that done in the next 21 months. Regardless of what the revenue is, that will offset the expenses that are necessary to run the program management office.

The funds will be granted through an agreement with the Nevada Institute for Autonomous Systems. The institute has hired a company called Bowhead Technical Services, which has been a part of the Nevada team since the beginning and has about six or seven months ago moved their western headquarters to Las Vegas. Mike Bradshaw who runs a set of divisions of Bowhead is a native Las Vegas and was instrumental in Bowhead moving to Las Vegas. And I must say they have been responsible for the effort over the last six months, have done a tremendous job, and more importantly I think the FAA thinks they have done a tremendous job as well.

So for example, we were recently provided access to the FAA's online system for securing Certificates of Authority for airspace to fly in. And as a result of the work and some of the suggestions that Bowhead made, the FAA is in the process of changing that online site to respond to some of the suggestions that were made by Bowhead. They're also highly impressed with the master document library that we've put together. And I think we'll have some discussions about potentially the FAA adopting some or all of that master documents library for use throughout the country. And we think it's important for Nevada to be on the cutting edge of the regulatory and management of this industry. And Bowhead's played a significant role there.

So with that I will stop and be happy to answer any questions that any members of the Board may have. Thank you.

Governor: Thank you, Mr. Hill. First question is you're seeking approval of this \$1.46 million and then ultimately perhaps \$4 million. Could you talk a little bit more about what this \$4 million investment could turn into if we receive the designation with regard to the state?

Steve Hill: Certainly, Governor. To start with, the \$4 million, and we hope to make that less if that's possible, is basically financing the startup of the operation to oversee and implement this industry in Nevada. The revenue generated can largely be broken into two categories. We are entering into and have entered into some already agreements with airports and ranges throughout the state. And we will be marketing to companies throughout the United States and frankly throughout the world to come to Nevada to test their systems here in Nevada. When they do that, they will need to rent airspace from one of these airports or ranges. A part of that process is the FAA testing process.

So for example, the FAA needs to test sense and avoid mechanisms. They have issued RFPs already. There have been responses to those RFPs. And they will award contracts. So for example, if a company, say Raytheon just to use an example, receives a contract with the FAA to test sense and avoid mechanisms, they're going to have to choose one of these six test sites or more than one of these six test sites to test those sense and avoid mechanisms for the FAA. When they do that, we will charge a fee for renting that airspace, and that fee will be split with

the range or the airport in Nevada. So we are entering into and, as I said, have entered into some agreements with ranges throughout the state to do that. The four ranges in the proposal that we gave to the FAA are the Fallon Naval Air Station, the Stead Airport north of Reno, Desert Rock near the test site and the Boulder City Airport just southeast of Las Vegas.

But from a commercial standpoint, so using the Amazon example, if they wanted to start testing vehicles or testing what the industry refers to as payloads, which can be the ability to handle cargo or the sense and avoid mechanism or data generation devices that have to be on those vehicles, then they can come to Nevada and test either at one of those test site ranges or at other ranges throughout Nevada. So this is an opportunity throughout the state.

The other way that revenue will be generated is providing the services around the issues that I listed earlier. So for example, an air worthiness verification will take some effort on our part and we will be charging for those services; the data generation, the data storage, things along those lines. So those will be the two revenue streams.

We feel that with one or two major contractors and a sprinkling of smaller commercial applications, we can get the institute and the program management office to a level of financial self-sufficiency. What we really don't know at this point is the length of time that it will take in order to do so. What we do know is from an expense standpoint, the \$4 million should last -- even with no or minimal revenue should last well into 2015. So we really are working to achieve self-sufficiency before then.

From a -- to answer your question directly, Governor, what this means to the state, I don't want to over dramaticize the answer, but this really has the ability to be one of the industries that Nevada is really known for and an industry that really has scale. The estimates in the industry are that there will be 100,000 jobs created throughout the United States over the next ten years, that the average wage will be about \$62,000 per job. And that will have an economic impact in the neighborhood of \$100 billion per year within ten years. I think since that estimate came out and since the unmanned aerial vehicle issue has gained more prominence, the commercial applications that people are considering continue to be expanded upon. So I think those estimates could probably be higher if they were made now than when they were made a year ago. If Nevada would just get, say, a sixth of that growth, which we feel we are in a position to work to do, we could see 15,000 really good jobs, not including the indirect jobs that would be created as a result of that. And we think we could see somewhere between 2 and a half and \$8 billion of economic impact annually. We've apparently lost the audio portion of our connection.

(Audio Connection Lost 45:45 - 46:38)

Steve Hill: You're back on.

Governor: You can hear me now?

Steve Hill: We can, Governor, yes.

Governor: I didn't mean that that way, but anyway, where I was going was I saw a photo of a -- I don't know if it was real or not, but an Amazon drone carrying a package, and you said that this is something that we could be testing and it could be used. And I think everyone may have had this image in their minds that are we going to have little ten pound drones carrying packages all over the state at some time in the near future?

Steve Hill: Well, you know, Governor, I really don't know the answer to that. I would suspect that would not be the case in the near future. Our understanding and I think it makes sense is that the FAA will look to integrate smaller vehicles in less populated areas, less populated airspace in the near term, and start to gather the information to ensure that safety and privacy, intellectual property security are all absolute before allowing integration into more populated areas and more populated airspace.

Governor: Yeah. And then finally, and I know you talked about this, but we should be hearing sometime in the next couple weeks, I would imagine, hopefully before Christmas?

Steve Hill: Well, I would hope so, Governor. Certainly the FAA has said that they will make these designations by the end of the year, and I hope they consider the end of the year soon. But we're all waiting for the phone to ring.

Governor: All right. Any questions from other Board members on this Agenda item?

Attorney General: Only question I have is this is contingent upon not only the designation by the FAA, but IFC as well, correct?

Steve Hill: That's correct.

Attorney General: Okay.

Governor: And when do you go in front of IFC, Mr. Hill? Is that on the 12th?

Steve Hill: Governor, it's on the 9th. It's this Monday.

Governor: All right. All right. I have no further questions. Thank you again, Mr. Hill. If there are no further questions, the Chair will accept a motion for approval of Agenda Item 5A and C.

Attorney General: I'll move for approval.

Secretary of State: Second.

Governor: The Attorney General has moved for approval of Agenda Item 5A and C. The Secretary of State has seconded the motion. Any questions or discussion on the motion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0. Thank you very much.

Steve Hill: Thank you.

(Audio Connection Lost 49:32 - 56:43)

Steve Hill: You want to just go with the phone or do you want to...

Governor: Let's try the video since it's up. And then if it goes down again, then we'll go with the phone.

Attorney General: Just speak fast.

Governor: Maybe I'll skip over some of these ones that I had. All right. Can you hear us in Las Vegas?

Steve Hill: Yes, we can, Governor.

***6. FOR POSSIBLE ACTION – TORT CLAIM**

- A. American Civil Liberties Union and Valerie Nabors – TC 16655
Amount of Claim - \$130,000**

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments: **PULLED FROM AGENDA**

***7. FOR POSSIBLE ACTION – STATE ADMINISTRATIVE MANUAL**

The State Administrative Manual (SAM) is being submitted to the Board of Examiners' for approval of additions and revisions in the following Chapters:

- A. 0323 – Department of Administration – Clerk of the Board of Examiners – Contracts with State Employees, Former State Employees and Secondary Employment**
- B. 2622 – Department of Administration – Clerk of the Board of Examiners – Stale Claims**
- C. 2624 – Department of Administration – Clerk of the Board of Examiners – Clerk's Authority**
- D. 2538 - Department of Administration – Clerk of the Board of Examiners – Board of Examiners' Reserve for Statutory Contingency Account**

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General

Seconded By: Secretary of State

Vote: 3-0

Comments:

Governor: All right. Well, given the fragile nature of our communication setup, we'll move on to Agenda Item 7 and ask Mr. Torvinen to go as quickly as possible.

Mike Torvinen: Item 7A is to amend the SAM manual regarding contracts of former state employees. The gist of the amendment is to allow the approval of the employment and this contract all on the same BOE meeting. Separate Agenda items, but at the same meeting. Item E has to do with -- B, C and D has to do with the changing of the process for stale claims. The stale claims statute was amended by Senate Bill 463 last session. What it does is it allows the clerk to designate authority to all state agencies to pay stale...

(Audio Connection Lost 58:16 - 1:00:00)

Unidentified Female: Everything's okay on our end.

Unidentified Male: We can't hear, Governor.

Secretary of State: Can you hear now?

Governor: How about now?

Unidentified Male: Yes.

Governor: All right. If you can't hear us, just wave and that way we'll know. So, Mr. Torvinen, does that complete your presentation on...

Mike Torvinen: It does, Governor.

Governor: ...Agenda Item 7?

Mike Torvinen: It does, Governor.

Governor: And I guess in a word, this is all in the name of efficiency with that \$100 threshold?

Mike Torvinen: Correct.

Governor: Okay. Any questions from Board members?

Secretary of State: No, Governor.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval of Agenda Item 7A, B, C and D. The Secretary of State has seconded the motion. Any questions -- favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0.

***8. FOR POSSIBLE ACTION – LEASES**

Three statewide leases were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We'll move on to Agenda Item 8, Leases.

Mike Torvinen: Governor, there's three leases submitted for approval today. I don't think there was any significant issues with any of them. There is a savings on the third lease of a little over \$200,000.

Governor: Which is significant, but I have no questions with regard to Agenda Item No. 8. Board members?

Secretary of State: No, Governor.

Governor: Is there a motion?

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval of Agenda Item 8, Leases 1, 2 and 3. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0.

***9. FOR POSSIBLE ACTION – CONTRACTS**

Forty Five independent contracts were submitted to the Board for review and approval.

Clerk’s Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We’ll move on to Agenda Item No. 9, Contracts.

Mike Torvinen: Thank you, Governor. Submitted today for approval are 45 contracts. There’s a few last minute changes. Item 1, Contract 1, has been withdrawn due to a slight technical error on the posting of the Agenda. But the rest of the contracts are still submitted for your approval.

Governor: All right. Again, I had a few contracts that I was going to hold that I’m not going to in the name of efficiency that I can get my answers to my questions at a later time. I was going to hold 13 and 14, and essentially my questions were only going to be how are we doing, not with the essence of the contracts. I would like to call up a representative from the Department of Education with regard to 15 and 43. I’m also -- I’m going to hold 24 and 25. I will not be participating in Agenda Item 29, so we’ll have to take that separately. And then I’d like somebody on 38 and 41, and that is all. Do we have somebody for Contract 15? Good morning, Mr. Superintendent.

Dale Erquiaga: Good morning, Governor, General and Mr. Secretary. I have Contract 15 and Director Woodbeck has Contract 43. They operate in tandem.

Governor: We would like just an overview of what these contracts will do and how the JAG program is proceeding.

Dale Erquiaga: Certainly. So the Governor will recall the JAG program was brought to Nevada by your administration in the prior school year ‘12/‘13. We function in a number of schools that year, I think maybe five. In the current year there’s been a legislative appropriation of General Fund dollars through the Department of Education continuing to leverage money through DETR, which is Contract 43. So far JAG is operating in six schools this school year, or six school districts this school year. Clark County School District will come online in January and bring another ten schools online. So currently we are serving 188 students. When Clark County comes on, there’s an average of about 30 students per school, so that will ramp us up significantly in the second semester.

These contracts are to continue the work with Community Services Agency. Your administration is in the process of creating a separate nonprofit organization to manage this program in school year ‘14/‘15.

Governor: All right. Thank you.

Dale Erquiaga: Okay. Yes.

Governor: Mr. Woodbeck, any other further comment on this Agenda...

Frank Woodbeck: Just to add to that just to give you a little further update and to add to Superintendent's comments, Pioneer High School in Carson City will also begin in January. And we can add two more schools due to some funding that was not used in the first half of this school year. So that's under review now. The 501C3 was filed with the sector state's office this week, or last week I should say, and will be filed with the IRS for 501C3 status this week. Following that, I will enlist the help of congressional delegation to push that through as quickly as possible. Because what we want to do is transition in the first half of next year prior to the end of the school year from CSA management to the management with 501C3, which will add consistency in terms of implementation across the schools, will add consistency in terms of the expense structure for specialists, and will have a broader -- will allow for a broader implementation across the state. So that is currently underway.

Governor: Thank you very much. Any further questions? Appreciate it. Thank you.

Frank Woodbeck: Thank you.

Governor: Contracts 24 and 25.

Dr. Tracy Green: Good morning.

Governor: Good morning.

Dr. Tracy Green: For the record, Dr. Tracey Green. I serve as Chief Medical Officer for the Division of Public and Behavioral Health. And with me is Mark Winebarger, ASL4 with the Division. So Contract No. 24 is our contract for primary care services with Family First. This is a continuation of a contract that we have had in place. The contract was filled via RFP, so this group of physicians provides the ongoing primary medical services within Rawson-Neal Hospital for the inpatient clients. After some findings with the Center for Medicare and Medicaid, we have added some hours to this contract. One of their findings was surrounding admission histories and physicals that are done in the psychiatric observation unit. It is considered an inpatient unit, so all clients that are entered through the hospital via the observation unit are required to have a full history and physical within the first 24 hours.

As you probably know it's been very difficult to recruit all types of physicians for the adult mental health services, so this contract does fill our need for all of our medical providers. They have four internal medical doctors that provide 24/7 services. They also cover all holidays and weekends as well for any of the medical needs for our psychiatric patients.

And the second contract, just do them together, is for Family First. We've spoken some about this contract previously. I'm sorry, for Focus Mental Health. Focus Mental Health is really a new service delivery model for the mental health system. It's comprised of three psychiatrists. And what they are providing for us is continuity of care. They see clients both in the emergency

rooms as well as an inpatient unit within Rawson-Neal proper. So they have a full unit of 20 beds, and in addition 3 emergency rooms that they cover. So they can evaluate clients in the emergency rooms. If they don't require admission, they can be discharged to our outpatient clinics. But if they require admission, they can be admitted directly to the inpatient unit, and then receive services from those same psychiatrists. So it provides a new continuity of care for our clients, but also gives us the option of seeing clients in the emergency room and then bringing them in.

This is not only novel, but what we like about it is it's run by a resident who was in our facility when he was a resident. He's now graduated. So it's keeping doctors in our state which is really exciting for us. He's also recruiting additional residents to his team. Currently they have three psychiatrists providing the services for the inpatient -- for a 20 bed inpatient unit. Again, difficulty recruiting, so this has provided us with not only more psychiatrists, but this group also has a commitment to the data to show that they're reducing recidivism or readmission rates, and also that the outcomes for these clients that they make it to outpatient services. So we are able to gather data from the clients that they're seeing. And finally I think it's really great to have local docs that have trained in our facility and that continue to stay in our facility. So those are the two primary contracts, 24 and 25.

Governor: And on 25, when you say novel, historically we didn't have physicians in the emergency rooms. They were exclusively at Rawson-Neal?

Dr. Tracey Green: That's correct. We also didn't do direct admission from the emergency rooms to the inpatient unit. They would traditionally go through the psychiatric observation unit. Now all units are equal, so the POU is also equal. But they have their own unit of 20 beds, so they're able to do rapid admissions from the emergency room directly to the hospital when they have a bed available.

Governor: And I know it affects a lot of different hospitals, but it's particularly acute at UMC. What does this mean to -- you know, we've heard those stories about people waiting in the emergency rooms at UMC.

Dr. Tracey Green: For the record, Dr. Tracey Green. UMC actually contracts with the university to provide the inpatient assessment of the mental health clients that are in the emergency room. So these doctors would do three other emergency rooms they're actually affiliated with. But we are working closely with UMC to assure their numbers stay down.

Governor: Okay. So what three hospitals were...

Dr. Tracey Green: They're at Centennial. They're at -- you know, I'm going to have to get the other two for you.

Governor: That's okay.

Dr. Tracey Green: I'm just not sure.

Governor: Understood. Okay. I have no further questions. How's it going over there, Dr. Green?

Dr. Tracey Green: We're very optimistic. CMS has exited and they have -- they had some really nice things to say about the improvements that they've noted, especially in the medical care, the treatment and the discharge planning. So we have some optimism ahead.

Governor: All right. Thank you. Thank you. All right. With regard to Contract 29, I'm not calling it up, but my wife is employed by the Children's Cabinet, and so I will -- we don't benefit personally from -- as a result of this contract. This contract is an ongoing contract that the Children's Cabinet has performed for many years, but I will not participate in the approval of that contract. So let's move on to Contract 38. Good morning.

Patrick Cates: Good morning. Patrick Cates, Deputy Director for the Department of Wildlife.

Governor: And, Mr. Cates, yeah, please just to I guess direct a little bit. I'm not questioning the contract, just that this seems like it's a new innovation in terms of what you're doing over there at your shop.

Patrick Cates: Sure. Actually it's a new RFP. It's not really a new innovation. This is a continuation of the system that we developed about eight years ago with Systems Consultants. And it was time to take it out for bid again, so we went through a new bid process. Not a lot of changes in the systems, more automation, but it's really a continuation of a system we've been investing in for about a decade.

Governor: Okay. And it's working out well?

Patrick Cates: Works very well, yes.

Governor: Good. Then that's all I have.

Patrick Cates: Thank you.

Governor: Move on to 41. Good morning.

Jim Lawrence: Good morning.

Governor: And given that this has to do with the Greater Sage-Grouse Conservation Credit System and, you know, I'm kind of curious how this is all working, and given the recent announcements that have come out of the federal government, how this all fits together.

Jim Lawrence: Thank you. Good morning, Governor and members of the Board. For the record, Jim Lawrence, I'm the Administrator for the Division of State Lands. I have with me to my right Jennifer Newmark who's the Administrator for the Nevada Natural Heritage Program, and Tim Rubald with State Lands who is coordinator of the Sagebrush Ecosystem Technical Team. The contract you have before you is a contract with environmental incentives to develop

the metrics and credit system for the Mitigation Bank or the Conservation Credit System. This is really kind of a culmination of work that started with the Sage-Grouse Advisory Taskforce from the summer of 2012. The development of a Conservation Credit System or Mitigation Bank was one of their primary recommendations, and certainly was a recommendation that was embraced by the federal agencies. And then this last past legislative session where Nevada was the first state to put Sage-Grouse efforts into statute, this is a component of that. We are excited about the Conservation Credit System and very pleased to have this on the Agenda today.

A couple things I would offer is to kind of step back a little bit. Commonly, you know, when you talk about mitigation, the relationship between a project proponent and the land managing agency is one where kind of the mitigation is determined on a case by case basis depending on the project and the location. And that works fine. The downside is that sometimes it's not as transparent as folks like. Sometimes it can take more time doing it that way. And then to me one of the larger downsides is when you start doing mitigation on a case by case project by project basis, you kind of end up with postage stamp mitigation projects across the landscape, and you don't often get those bigger bang for the buck type of landscape projects.

So this credit system contract is to develop the metrics. And what it will do is it will put a value system on the types of impacts on the landscape, depending on the type of project and the habitat location. And it will put a value system on that. Conversely it will put a value system on the types of restoration, enhancement or protection projects. And so it will be, you know, kind of this transparent system that will be based more holistically on the landscape, and then also kind of specifically on the types of impacts on restoration. So you'll be able to kind of see the value of an impact and then match that up to the types of credits that are needed to kind of implement the project.

And it's our belief that what that will do is it will allow for more strategic decisions on more mitigation and restoration projects occur. And also kind of by consolidating in a bank approach, it will allow for kind of greater bang for the buck and larger types of projects. It is a system that is being embraced by the federal and the land managers. And I think, you know, to that point when the BLM released the draft environmental impact statement for the resource management plan updates, they have different alternatives. They have the state alternative which includes the system. But the BLM likes the system to the extent where they've actually even included it in their alternative as well.

It's also a system that I think other states are looking over their borders and saying, you know, how can we do that, in their states. That is very unique.

Governor: That was going to be my question. How does this position us with the other states?

Jim Lawrence: I think it put -- my opinion is that it positions us very well. Nevada is more unique than the other states to the extent that our greatest impacts or the greatest threats to the Sage-Grouse habitat comes in two forms, catastrophic fire and then behind fire often is invasive species such as cheatgrass. Those really are our two biggest primary threats. Other states don't necessarily have that as their two largest threats. So, you know, kind of going back to what I was

saying earlier about being able to be positioned to be more strategic and doing landscape level types of restoration projects, I think this fits in very well with the uniqueness of Nevada.

Governor: All right. Any other questions? Thank you very much. All right. I have nothing further. Board members, any other questions on any of the contracts? So given that contract 1 has been withdrawn, the Chair will accept a motion for approval of Contracts 2 through 28, and 30 through 45.

Attorney General: I'll move for approval.

Secretary of State: Second.

Governor: The Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0. And as I said, I won't be participating in Contract No. 29.

Secretary of State: Okay. The Governor provided a brief synopsis of Contract No. 29. Are there any comments or questions with respect to that contract?

Attorney General: No.

Secretary of State: Is there a motion for approval of Contract No. 29 under Agenda Item No. 9 with the HHS and the Children's Cabinet in the amount of \$13,975,806?

Attorney General: Move for approval.

Secretary of State: Second. All those in favor signify by saying aye.

Attorney General: Aye.

Secretary of State: Opposed nay? Motion passes 2-0 with the Governor abstaining.

Governor: Thank you, Mr. Secretary.

***10. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS**

Three master service agreements were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General

Seconded By: Secretary of State

Vote: 3-0

Comments:

Governor: We will move on to Agenda No. 10, MSAs. Mr. Torvinen.

Mike Torvinen: Thank you, Governor. Item 10 presents three MSAs for approval, two are for laundry services and one is for non telephonic translation services.

Governor: I have no questions. Is there a motion for approval?

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval of Agenda Item 10, MSAs 1 through 3. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Governor: Aye.

Secretary of State: Aye.

Governor: Motion passes 3-0.

11. INFORMATIONAL ITEM

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved through November 26th.

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15101	Department of Health and Human Services – Public and Behavioral Health	Nevada Contract Carpets, Inc.	Contract	\$25,000
Contract Description:	This is a new contract to provide flooring maintenance and repair services to all buildings on the Southern Nevada Adult Mental Health Services campus to include carpeting, sheet vinyl, vinyl composition tile repair and replacement as needed.			
14896	Department of Administration – Enterprise IT Services	Mentor Services Corp.	Contract	\$12,000
Contract Description:	This is a new contract to provide Introduction to Removable Media Manager and Hardware Management Console Operation training over a 3 day period in Carson City, Nevada.			
15119	Department of Wildlife	Nevada Waterfowl Association	Contract	\$23,750
Contract Description:	This is a new contract that continues to allow the University of Nevada, Reno on behalf of the Nevada Department of Wildlife to continue to study the effects of changing harvest rates for wood ducks in Lahontan Valley. Nevada is under federal mandate to			

	manage hunted migratory waterfowl so that hunting does not jeopardize sustainability. The project's intense capture/markings/re-encounter program allows monthly estimates of important vital rates, but to capture survivability data, the project must continue.			
15075	Department of Wildlife	Smith Root, Inc.	Contract	\$18,000
Contract Description:	This is a new contract to provide the Nevada Department of Wildlife reimbursement for leasing the Lake Mead Hatchery facility along with reimbursement for electric and water usage at the Lake Mead Hatchery.			
13801	Department of Conservation and Natural Resources - Environmental Protection	McGinley & Associates, Inc.	Amend#3	\$48,000
Contract Description:	This is the third amendment to the original contract, which provides to aid the state in conducting investigations of soil, groundwater and surface water contamination resulting from leaking underground storage tanks throughout the state. This amendment increases the maximum amount from \$2,810,885 to \$2,858,885. This amendment seeks to increase authority by an additional \$48,000 in BA3187 - Category 09 by utilizing additional and carry-over funds from a federal EPA grant for FY14. At the request of NDEP, contractor will implement database improvements to allow access to UST database information during field inspections, improve inspector efficiencies, field-printable compliance reports and improve accuracy of the database per attached proposal. Additional budget authority is being requested in Work Program #C28503.			
15139	Department of Wildlife	Butte Fence, Inc.	Contract	\$46,910
Contract Description:	This is a new contract to construct elk fence, gates, and associated improvements as detailed of the Petan and IL Ranch located in a rural portion of Northern Elko County near the easterly border of the Owyhee Desert.			
15169	Department of Administration - State Public Works Division	Hershenow & Klippenstein	Contract	\$39,200
Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada Army National Guard ONS2 Cover; Project No. 13-A027-16; Contract No. 88219.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15170	Department of Administration - State Public Works Division	Hershenow & Klippenstein	Contract	\$45,900
Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada Army National Guard Stead Training Center Shower and Latrine Upgrades; Project No. 13-A027; Contract No. 88244.			
15167	Department of Administration - State Public Works Division	Tate Snyder Kimsey Architects	Contract	\$12,500
Contract Description:	This is a new contract to provide miscellaneous services for planning for the Las Vegas Metro Building Upgrades; Project No. 13-P02; Contract No. 89265.			
15168	Department of Administration - State Public Works Division	Tate Snyder Kimsey Architects	Contract	\$48,850
Contract Description:	This is a new contract to provide miscellaneous services for planning for the Sahara Department of Motor Vehicles Replacement Building; Project No. 13-P01; Contract No. 89268.			
15148	Attorney General's Office	Jennifer Kandt	Contract	\$18,000
Contract Description:	This is a new contract that continues ongoing accounting, reporting and coordination of the Nevada Victim Information and Notification Service (VINE) program. The vendor will act as the statewide coordinator of this program with law enforcement agencies and State agencies. The vendor will compile and submit all required grant documentation. This contract is grant funded from January 1, 2014 through August 31, 2014 and allows work at \$28 per hour for a maximum of 589 hours and \$1,508 in travel reimbursement.			
15166	Gaming Control Board	Damon Clyde	Contract	\$24,900
Contract Description:	This is a new contract to provide translation and interpreter services from the Japanese to English to assist in special investigations of Japanese gaming license holders.			
15174	Department of Administration - State Public Works Division	CDC Curtainwell Design Consulting	Contract	\$45,800
Contract Description:	This is a new contract to provide professional architectural/engineering services for the analysis of the roofing system at the Veterans Home, Project No. 13-M56; Contract No. 88215.			

15173	Department of Administration – State Public Works Division	CDC Curtainwell Design Consulting	Contract	\$24,000
Contract Description: This is a new contract to provide professional architectural/engineering services for the roof replacement of 11 buildings at the Caliente Youth Center; Project No. 13-S01(1); Contract No. 88216.				

Governor: Agenda Item 11, Informational Item. Mr. Torvinen, Contracts.

Mike Torvinen: Thank you, Governor. Item 11 is a listing of contracts for amounts less than \$50,000 that have been approved by the Clerk of the Board. This is an informational (inaudible) requested with the change that was recently made to the statutory (inaudible).

Governor: Okay. I have no questions. Board members?

12. INFORMATIONAL ITEM

Department of Health and Human Services – Division of Public and Behavioral Health

Response to question from the November 12, 2013 Board of Examiners meeting about whether contracts for professional services (psychiatric and medical) saved the state money compared to hiring state employees to provide these same services.

Governor: We'll move on to Agenda No. 12.

Mike Torvinen: Thank you, Governor. Agenda Item No. 12 is the response to a request for information from the Division of Public and Behavioral Health regarding contracts for professional services with psychiatric and medical services. The response from Dr. Green is attached in your packet. And I see she's still here just in case you have questions.

Governor: I thought the...

Mike Torvinen: (Inaudible).

Governor: I thought the memo was very thorough, so I had no further questions on this. Board members?

Secretary of State: No, Governor.

Governor: All right. Thank you, Dr. Green.

*13. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

Governor: Agenda Item 13. Are there any Board member comments? Any public comment? Any public comment from Carson City? Any public comment from Las Vegas? And there's no one in the room, but...

Unidentified Male: There's a shoe there.

Governor: Oh, actually there is one person in the room. We can see a shoe, but see there's no public comment from Las Vegas. We got a wave.

***14. FOR POSSIBLE ACTION – ADJOURNMENT**

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: All right. Agenda Item 14, Adjournment. Is there a motion for adjournment?

Attorney General: Move for adjournment.

Secretary of State: Second.

Governor: Attorney General has moved to adjourn. The Secretary of State has seconded the motion. All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0. Thank you, ladies and gentlemen. Happy holidays to everybody and drive safe in the weather.

Respectfully submitted,

JEFF MOHLENKAMP, CLERK

APPROVED:

GOVERNOR BRIAN SANDOVAL, CHAIRMAN

ATTORNEY GENERAL CATHERINE CORTEZ MASTO

SECRETARY OF STATE ROSS MILLER

